

Belgrade Schools Medication Policy

Dear Parents,

The medication policy at Belgrade Schools allows for the legal and safe administration of medications to students. This is used whenever parents cannot administer the medication themselves at home, or come into the school to do so.

Please note the following guidelines:

1. Prescriptions:

- Prescription medications require a **Physician Order** (most physician offices have these).
- Make sure the **Physician Order** is completely filled out and signed by both the MD and you.
- Administer the initial dose at home in case of an adverse reaction (for new prescriptions).
- Bring the medication to school in the **ORIGINAL CONTAINER** (pharmacies will provide duplicates).
- Students with asthma/severe allergies may carry their inhaler/Epipen with them when the **Montana Authorization to Possess or Self-Administer Asthma, Severe Allergy or Anaphylaxis Medication** form is completed.

2. Emergency Use of Epinephrine Auto-Injectors:

- Each school now maintains a stock supply of auto-injectable epinephrine to be administered by the school nurse or other authorized personnel to a student or non-student as needed for actual or perceived anaphylaxis (life-threatening allergic reaction). **This medication is intended for any person suffering their first episode of anaphylaxis while at school. If your child has a severe allergy that staff is not aware of please contact the nurse. ***

3. Non-Prescription:

- Over the counter (OTC), or non-prescription medication does not require a physician signature, but the parent/legal guardian must fill out a **Permission for Non-Prescription Medication To Be Taken at School** form.
- Bring in the above medication in the **ORIGINAL CONTAINER** clearly marked with your child's name.

Do not send your child to school with medication in their pockets, backpacks, etc. as this leads to problems if the medication is lost, given to another student or misused.

Thank you for following these guidelines. If you have any questions, please contact your school office or a school nurse:

Connie Bengtson, RN at 924-2211 OR Jennifer Rigard, RN at 924-2513

To download copies of any medication forms please go to the Belgrade district website (www.bsd44.org) and click on the *Families* tab on top, then *Parent Links*, then *School Health Services*.

* The Belgrade Schools protocol for use of autoinjectable epinephrine (EpiPen) is available upon request. Please notify your child's building administrator or the school nurse if you DO NOT want your child to receive epinephrine under any circumstance (paramedics will still be called in).

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