

1 **Belgrade School District #44**



5225

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3 **PERSONNEL**

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5 Pay Cycle

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7 Certified Staff

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9 Certified staff will be paid on the 20th day of each month. If the payday falls on a holiday or
10 payday is a Saturday, the District will pay the employee on the day before (Friday). If the
11 holiday or payday falls on a Sunday, the District will pay the employee the day after (Monday).
12 If the holiday is on a Monday, the District will pay the employee on the earliest business day
13 before the holiday.

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16 Classified Staff

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18 Classified (hourly) staff will be paid on the 10th day of the month. If the payday falls on a
19 holiday or payday is a Saturday, the District will pay the employee on the day before (Friday). If
20 the holiday or payday falls on a Sunday, the District will pay the employee the day after
21 (Monday). If the holiday is on a Monday, the District will pay the employee on the earliest
22 business day before the holiday.

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25 Policy History:

26 Adopted on:

27 Reviewed on:

28 Revised on: