



## **CHANGE OF ADDRESS REQUEST FORM**

To officially change your student's address, you are required to provide an address verification document. You must do this even if you have notified your child's school of the new address. Acceptable documents are listed below.

Please check the document you have included with this notice.

- Deed, escrow papers, mortgage book or statement, or property tax form
- Lease agreement/ rental contract
- Letter on apartment complex or mobile home park letterhead signed by the landlord stating the parent/guardian/caregiver and child live there
- Gas Bill
- Cable Bill
- Water Bill
- Phone Bill
- Garbage Bill
- Other: \_\_\_\_\_

**Move Effective Date:** \_\_\_\_\_

_____ <b>New Street Address</b>	_____ <b>Unit/Suite</b>	_____ <b>City, State, Zip</b>
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**Please list all children attending Belgrade Public Schools that live at this new address**

Student First and Last Name	Date of Birth	School Enrolled
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

***Falsification of any information or document required for residency verification, or the use of the address of another person, may result in the revocation of student enrollment.***

Signature of Parent/Guardian/Caregiver: \_\_\_\_\_

Date: \_\_\_\_\_